

## JOB DESCRIPTION

<b>Job Title:</b>	Warehouse Person/Manual Handling/General Manual Assistant
<b>Location:</b>	SAMS Energy Zone, Newfield Drive, Blackburn, BB2 3UA
<b>Reporting to:</b>	SAMS Manager / Assistant Manager
<b>Contract:</b>	Permanent
<b>Hours:</b>	12 hours per week: Over 3 days (Tuesday/Wednesday/Thursday)
<b>Salary:</b>	£10.00 per hour plus additional benefits that include employer pension contribution, 25 days (Pro Rata) holiday plus stats, Health & Wellbeing package, Annual team away break

## WHO ARE WE:

Would you like to work for a multi award winning company, who are MAD (making a difference,) every DAY? We are a unique not for profit organisation, where two days are not the same. The diverse scope of our business includes supporting entrepreneurs all over the world to bring their business to the UK, supporting businesses across the northwest with business mentoring and coaching whilst having a clear focus on our corporate social responsibility; providing food to families in need, diverting perceived waste from landfill to be used for arts and crafts and supporting voluntary opportunities to reduce isolation and mental health.

## JOB SUMMARY

The purpose of this role is to provide physical and manual handling support to the areas of the business and building, which requires a lot of moving stock, deliveries, lifting, carrying, loading and unloading our Citroen Relay van, both at Energy Zone and when required, to accompany the driver of the van to help load and unload at various sites in Lancashire. General stores and small maintenance jobs.

## ACCOUNTABILITIES

- Be part of a very motivated and proactive team to help to increase brand awareness of Community & Business Partners and the services we deliver.
- The manual handling of goods, materials, foods, deliveries and collections.
- Loading and unloading of goods and materials, in compliance with company instructions.
- To accompany the driver of the company van to assist with loading and unloading at various sites across Lancashire, as and when required.
- Stock handling, including Scrap Art Materials, Foodstuffs, All other stock.
- Provide general help and support to all other team members and volunteers as required.
- Help working towards set targets and company objectives.
- Work within all company Health & Safety Policies and good practice.
- Work within all ISO9001:2015 Quality Accreditation policies and procedures.

**OUR VALUES:** Care, Determination, Innovation, Partnerships, Communication, Trust

